

Item 16 – Update on Bodmin Town Council Aims and Objections 2017-2020

- **To scope, develop and deliver a new Skate Park**

Following the ratification of the Properties Committee Minutes from the meeting held on 27 September 2018 the tender document can be uploaded onto Contracts Finder with a 30 day closing period to receive tenders.

- **To scope, develop and deliver a new Cemetery**

Enquiries are still ongoing with Cornwall Council over possible site locations and availability. However, it seems unlikely that they will be able to provide a space that is large enough.

Suitable alternatives should be investigated.

- **To scope, develop and deliver a new Parks Department Building and Compound**

A report will be brought to a future Properties meeting.

- **To locate all office based staff within Shire Hall if feasible and cost-effective**

A request for further information from Cornwall Council with regards to the Listed Building Consent was returned on 30 October 2018 - the determination date is December 2018 (8 weeks).

An update will be provided to a future FSPM and Council meetings.

- **To refurbish or rebuild Fair Park toilets**

An order was issued to RTP on 18 October 2018 to carry out the following works:

- Preparation of specifications and all necessary drawings, including any relevant consents, planning permissions and obtaining building regulations approval.
- Preparation of tender documentation and carrying out tender procedure, including analysis of tenders.
- Preparation of contract documentation, contract administration, valuing works in progress and issuing Certificates of Payment and agreeing final account. Including routine visits to site and organising the final handover of the project.

Updates will be provided to future Properties and Council meetings.

- **To complete the registry of land owned by Bodmin Town Council**

As agreed by Council these are being completed as the need arises. The following areas are currently being registered:

- Narisa Hall
- Victoria Square

- **To complete existing contract negotiations for land and buildings, including Hillside Park, and enter into new where Council agrees**
 - Hillside Park – This lease is with solicitors.
 - Narisa Hall – Awaiting determination of the prospective tenant's Change of Use planning application.
- **Neighbourhood Plan: Community consultation, consideration of appropriateness, cost benefit analysis**

Agenda item 14 – update by Councillor J P Cooper

- **To undertake a staffing review to ensure sufficient capacity and capability to deliver agreed objectives**

Agenda item 29 – update by Town Clerk