



Bodmin Town Council

**Terms of Reference
June 2017**

Properties Committee

The Properties Committee considers matters relating to the Council's Buildings, Parks and Open Spaces including Burial Grounds

- To oversee the Council's property portfolio including the development and monitoring of a programme of planned maintenance;
- To make recommendations as to leases and licences relating to the Council's properties;
- To oversee the Council's Licensed Premises;
- To oversee the Council's Burial Grounds and maintenance arrangements for any closed churchyards that the Council has responsibility for under Section 215 of the Local Government Act 1972;
- To consider procedural and operational notes relating to the business of this Committee, including the Memorial Regulations, Room Hire Conditions, etc.