

MINUTES of the Meeting of **Bodmin Town Council** held on Thursday 20 September 2018 at 6.30 p.m. in the Shire House Suite, Shire House, Bodmin

PRESENT: The Mayor, Councillor S H Kinsman, presiding, together with Councillors P Brown, J P Cooper, P T Cooper, L L Frost, J R Gibbs, D A Henderson, A M Kerridge, K J Phillips, L F Sanders, and K W Stubbs.

IN ATTENDANCE: Mr S Facer (Town Clerk), Mrs A Banks (Responsible Finance Officer (RFO)) and Mrs Beth Briggs (Senior Admin Assistant).

CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES:

The Mayor wished to thank the carnival committee for an excellent event on 18 August 2018 which she had been delighted to be a part of. She also extended her thanks to the Officers and staff who assisted.

Apologies had been received from Councillors E M Ahearn, J A Bassett, A J Coppin, J Gammon and P L G Skea.

C/2018/170 Declarations of Interest

The Mayor sought declarations of interest from Councillors and reminded Councillors that declarations could be made as items arose.

Councillor L L Frost declared a Non-Registerable interest in item C/2018/184 due to his status as a Cornwall Councillor.

Councillors J P Cooper and P T Cooper declared a Non-Registerable interest in item C/2018/200 due to a family connection with St. Lawrence's Church.

C/2018/171 Public representation session

The Chairman welcomed the public who were in attendance. She asked if those wishing to speak could please avoid repeating what has been discussed in the past and instead focus on presenting and discussing new information.

A member of the public spoke in reference to item C/2018/172 – Code of Conduct. She wished to point out that if the subject member concerned chose to follow the Monitoring Officer's decision, she felt that it should be a public apology.

She also noted that the links on the document with regards to item C/2018/182 did not appear to work and she would like more information on the progress of each of the objectives. The Chairman explained that this was not a live document, but an example of what the Aims & Objectives page would look like on the new website, once launched. The Chairman noted that there would be an update on these objectives later in the meeting under item C/2018/182.

A second member of the public wished to speak in relation to item C/2018/184 regarding road safety on Dennison Road and Church Square. She felt that, since the traffic lights had been removed as part of the road scheme, there had been several near misses that she and others had witnessed and that controlled crossings needed to be put back. Her understanding was that, following pressure from Lord Holmes, politicians 'up-country' had now agreed to halt future schemes of this nature and that other similar schemes had since been turned around. She implored this matter to be reviewed.

The Chairman responded that Councillor Brown had recently conducted an

electronic survey regarding the Bodmin Growth Deal, which would be addressed under item C/2018/184. The Chairman also noted that the results of the Cornwall Council safety audit were awaited which would provide further information.

Another member of public enquired as to whether it would be possible to record 'near misses' or concerns in relation to potential incidents occurring on road schemes. The Town Clerk responded to confirm that Bodmin Town Council does not hold these records and that the police do not record near miss data either, as they are usually not reported. The Chairman added that the member of the public would need to pose this question to Cornwall Council with regards to road safety data.

Another member of the public commented that, from his subjective view, he had seen a number of motorists stopping to let members of the public cross the road. However, he considered that he would find it useful to ascertain any accident data given the potential costs, should funding be available, to redress any issues identified. He noted that the scheme was very expensive circa £7 Million and that road safety data would be important before any consideration could be given to spending more money to address any issues.

A further member of the public then spoke on the Halgavor Site Allocations. She was aware that Mrs C Howard had attended the Town Council's Planning Committee meeting the previous day and, although she was not aware of what had been said at that meeting, she wished to represent Mrs Howard at this meeting as Mrs Howard was not able to attend. She noted that Mrs Howard had been in touch with a gentleman from St Austell who had been involved in halting a Wainhomes development being built there. His advice had been to send a leaflet out to residents to make them more aware of the potential development. She asked whether a representative of the Council would like to see a draft. The Chairman responded to confirm that any communications would be sent on behalf of the residents and could not be endorsed by, or sent on behalf of, the Town Council. The member of the public then commented that they were also intending to do an online survey and that she had worked up a series of questions. She enquired as to whether this should also be done by residents independently of the Council. The Chairman responded in the affirmative.

The member of the public also commented that she had drafted an email to Cornwall Council and the Inspector, requesting clarification on the fact that she feels this is not a modification of the previous schedule but rather a new schedule as it includes new information such as the splitting of the Halgavor site and the inclusion of the proposed Westheath Road development. She felt that another public exhibition and hearing was required. She wondered whether the Council would be able to send such an email on her behalf.

The Chairman noted that, at the previous day's Planning Committee meeting, Councillor J P Cooper had acknowledged the work done by Mrs Howard and noted that the Council had been supportive of her and what she had achieved to date. However, the Chairman felt that the Bodmin Town Council had gone as far as they could in this support and noted that Councillor Cooper's suggestion to Mrs Howard at the Planning Committee meeting had been to approach Scott Mann MP to obtain his support and so that he could call a public meeting. The member of the public indicated that a previous letter sent back to Scott Mann in June of this year had not received a response.

Councillor J P Cooper reiterated that the Council felt it had exhausted its lines of enquiry but would certainly be happy to provide a venue for any future meeting with Scott Mann and/or Cornwall Council and that representatives of the Town Council would be happy to attend.

The Town Clerk responded when questioned to confirm that Cornwall Councillors had been prepared to attend a meeting, and Cornwall Council Officers had offered to facilitate small group meetings, which they believed would be more constructive than a public meeting, as they considered that this would be a repeat of the previous meeting held on 14 May 2018. It was considered by them that smaller meetings would allow for more specific issues to individuals to be raised and discussed, noting that larger public meetings might not afford that in-depth and specific discussion.

Following further comments from members of the public, the Chairman reiterated that the Council were able to request engagement from Cornwall Council, but were not in a position to insist on it. The Town Clerk added that feedback about the visibility of information at the Cornwall Council One Stop Shop has been raised with Cornwall Council Officers, who were addressing this matter. It was noted that the One Stop Shop is open to the public on a Saturday morning for those unable to get there during the working week.

Members questioned whether it would be possible for the Council to request clarity on the number of houses currently included in the Development Plan. The Chairman responded to confirm that the numbers received by the Council to date had been the same numbers available to the public, but that a further query could be made in this regard.

Following discussion, it was **AGREED** that the Town Clerk would approach Cornwall Council to seek confirmation of the housing numbers currently included in the Development Plan for Bodmin.

Councillor J P Cooper acknowledged the groundswell that had already been achieved by residents and encouraged them to keep up the pressure.

Councillor P T Cooper considered it appropriate that the Chief Executive at Cornwall Council be made aware of Cornwall Council Officers unwillingness to attend a public meeting, noting that Officers are employed to serve the local democracy and local people. It was **AGREED** to re-send the invitation with a covering summation to the Chief Executive of Cornwall Council.

The Chairman closed the public session, thanking the public for their attendance and inviting them to stay for the duration of the open session.

C/2018/172

Code of Conduct

The Chairman summarised that the Monitoring Officer had responded to a breach of the Code of Conduct filed against Councillor A J Coppin. She noted that Councillors had received email correspondence from Councillor Coppin apologising and distancing his views from those of the Council. She noted that the recommendation from the Monitoring Officer was that the apology is formally recorded and that the Councillor bears responsibility for his comments.

Some Members were of the view that Councillor Coppin's email was an adequate apology and that the email he had sent should have been sent out with the agenda which would resolve the issue. The Chairman responded to confirm that Councillor Coppin had not, at the present time, given permission for his email to be shared publicly and as it was addressed to Councillors on an individual basis, and, as such, was not an apology to the Council.

The Chairman considered that there were two options. The first was to give Councillor Coppin the opportunity to provide an apology to the Council at the

meeting on 15 November 2018. The second option was to consider whether the Council advises the Monitoring Officer of the current position being that Councillor Coppin had emailed an apology to all Councillors and to seek the Monitoring Officer's opinion on the next steps.

Following discussion, it was **AGREED** that Councillor Coppin is requested to provide an apology to the next meeting of the Full Council on 15 November 2018. Failure to do so would result in the Council writing to inform the Monitoring Officer of the situation and seeking guidance on next steps.

Councillors J P Cooper and P T Cooper voted against this decision. Councillor A M Kerrillor abstained from voting on this matter.

The Town Clerk queried whether Councillor J P Cooper should have declared an interest in this item. Councillor J P Cooper responded in the affirmative.

C/2018/173

To consider and, if approved, adopt the Minutes of the Full Council Meeting held on 19 July 2018

The Minutes of the Full Council Meeting held on 19 July 2018 were approved and passed for signing.

Matters Arising:

Page 4 – C/2018/133 – Minutes of the Annual Adjourned Council Meeting held on 24 May 2018: Page 9 – C/2018/103 – Rotary Beacon Lighting

The Town Clerk confirmed that the Rotary Club were happy with Priory Park as the location for the small bonfire, with a further beacon in a small basket being considered on farm land in the Callywith gate area of the town. He also noted that another option being explored is to illuminate the Beacon monument in red, white and blue and that he had advised that the Council would be supportive of this in principle, subject to the usual health and safety process and appropriate notifications to aviation.

The Town Clerk reported that he and the Mayor had attended a number of Remembrance 100 meetings to discuss events taking place from 4 November to 11 November and an event programme is being developed for wider media publication. He noted that further information would be available closer to the date and, having assisted with the secretariat, copy notes could be circulated to Members on Dropbox.

It was noted that the schedule of events, once finalised, could be uploaded to the Council's website and Facebook page, as well as the Mayor including some detail in her regular Banner article to raise awareness of the events, subject to the Banner being able to accept the article.

Page 13 – C/2018/149 – Community Events

Bodmin Carnival – to note that the provisional date for the 2019 event proposed by the Carnival Committee is Saturday 17 August, which would be added to the Council's calendar.

Page 15 – C/2018/152 – Future Policing

The Town Clerk advised that the Council's consultation response had been submitted on 28 August and a copy uploaded to the Council's website and Facebook page.

These minutes were approved by Full Council on 15 November 2018

Page 15 – C/2018/153 – draft recommendation division boundaries in Cornwall (Local Government Boundary Commission)

The Town Clerk advised that the Council's consultation response had been submitted on 10 September and a copy uploaded to the Council's website and Facebook page, with a copy also attached to the back of the Policy Minutes dated 6 September 2018.

C/2018/174

Minutes of the Planning Committee Meetings held on 1 August, 15 August, 5 September and 19 September 2018

Minutes of the Planning Committee Meeting held on 1 August 2018

The Minutes of the Planning Committee Meeting held on 1 August 2018 were approved and passed for signing.

Councillor K Phillips abstained from voting on this item.

Minutes of the Planning Committee Meeting held on 15 August 2018

The Minutes of the Planning Committee Meeting held on 15 August 2018 were approved and passed for signing.

Councillors P T Cooper and K J Phillips abstained from voting on this item.

Minutes of the Planning Committee Meeting held on 5 September 2018

The Minutes of the Planning Committee Meeting held on 5 September 2018 were approved and passed for signing.

Councillors P T Cooper and K J Phillips abstained from voting on this item.

Minutes of the Planning Committee Meeting held on 19 September 2018

The Minutes of the Planning Committee Meeting held on 19 September 2018 were approved and passed for signing.

Councillors P T Cooper and K J Phillips abstained from voting on this item.

C/2018/175

To consider and, if approved, adopt the Minutes of the Promotions Committee Meeting held on 2 August 2018

The Minutes of the Promotions Committee Meeting held on 2 August 2018 were approved and passed for signing.

Councillors P Brown, J P Cooper, P T Cooper and LF Sanders abstained from voting on this item.

C/2018/176

To consider and, if approved, adopt the Minutes of the Finance, Staffing and Performance Management Committee Meeting held on 16 August 2018

The Minutes of Finance, Staffing and Performance Management Committee Meeting held on 16 August 2018 were approved and passed for signing.

Councillor J P Cooper abstained from voting on this item.

C/2018/177

To consider and, if approved, adopt the Minutes of the Policy Committee

These minutes were approved by Full Council on 15 November 2018

Meeting held on 6 September 2018

The Minutes of the Policy Committee Meeting held on 6 September 2018 were approved and passed for signing.

It was noted that the following document will be adopted by Council with the approval and adoption of these Minutes:

- Data Breach Management Procedure Note

Councillors P Brown, P T Cooper and K J Phillips abstained from voting on this item.

C/2018/178

Proposed amendment to Standing Orders

A copy of the revised Standing Orders was circulated with the Agenda.

The Town Clerk noted that the amendments had been made to page 3 as per Full Council minutes of 19 July (minute ref C/2018/146 refers). He also noted that in line with Standing Order 70, these revised Standing Orders shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

Councillor L L Frost proposed that the revised Standing Orders as set out be adopted by Council. Councillor L F Sanders seconded that proposal. The vote was carried.

The Chairman noted that the Standing Orders Working Party would be reviewing the Council's Standing Orders in relation to the recently issued NALC model Standing Orders (L04-18), the CALC comments on the NALC model and would also take into account comments made by individual Councillors. The revised Standing Orders would be included on the next Full Council agenda.

C/2018/179

Community Engagement Event – to consider a request for use of the Shire House Suite for a further event in October

Councillor K J Phillips reported that, as part of ongoing engagement with the community, it was felt that another meeting in the autumn should be arranged and it would also serve as an opportunity to present the winner of the first Community Volunteer Award (CVA) with their certificate, should they be able to attend. Councillor Phillips wished to ask whether Council would allow free use of the Shire House Suite for the event.

Due to the fact the last event was held in the evening, it was felt that a Saturday morning might be suitable, with a provisional date of 13 October and time of 9.00 a.m. to 1.00 p.m. in mind.

It was queried as to whether the Mayor Choosing ceremony in May might be a more appropriate time to present the CVA, this being the occasion at which all other such awards are presented. It was felt that the winner of the CVA should receive the same celebration as others.

Councillor Phillips responded that, as the award had been launched and a nomination received, May seemed too long to wait on this occasion, but she agreed that would be more suitable in future. It was suggested that the award recipient be offered both options, with attendance at the community event to receive the certificate, and a formal presentation at Mayor Choosing should the recipient wish.

It was noted that Councillor A J Coppin had emailed his support of this free use in advance of the meeting as had Councillor J A Bassett.

Following discussion, it was **AGREED** to allow free use of the Shire House Suite for an autumn community engagement event.

It was further **AGREED** that Officers write to the recipient of the CVA to invite them to this event and to offer them the option of also attending the Mayor Choosing service in May for a formal presentation of their award.

Councillor K Stubbs abstained from voting on this matter.

C/2018/180

Safer Bodmin:

a) To appoint a deputy representative to attend meeting on 10 October 2018 in Councillor P T Cooper's absence

Following discussion, it was **AGREED** that Councillor L L Frost represent the Council at this meeting.

b) Minutes from Safer Bodmin meeting held on 15 June 2018

A copy of the minutes was circulated with the agenda.

These minutes were noted.

C/2018/181

Any important item of correspondence which the Mayor considers appropriate

There were no items of correspondence for consideration.

C/2018/182

Update on BTC Objectives

A report from the RFO was circulated with the agenda.

The RFO noted that, as agreed, updates on each objective would be provided at the relevant Committee meeting. She also noted that there were two recommendations within her report for consideration by Council, both relating to the relocation of all office based staff within Shire Hall.

The first recommendation related to the costs associated with flooring in Shire Hall.

Following discussion, it was **AGREED** to engage Bodmin Flooring Centre to carry out the works at a cost of £2,953.00, noting the awaited feedback of the Conservation Officer.

The second recommendation related to the purchase of new desks for the relocated staff.

Following discussion, it was **AGREED** to proceed with assessing the quality of the reconditioned furniture from Cornwall Office Furniture at a cost of £2,673.86.

It was further **AGREED** to approve expenditure up to a maximum of £4,412.30 to purchase new furniture from Furniture at Work, should some or all of the reconditioned furniture not be suitable.

The Chairman thanked the RFO for the work she had undertaken to ensure that

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Council received regular reports on progress against objectives

C/2018/183

Proposal to form a Neighbourhood Plan Consultation Working Group

An email and report by Councillor J P Cooper had been circulated with the agenda.

Councillor Cooper reported that the circulated document outlined pros and cons of the possibility of a Neighbourhood Plan (NP) and what it could do for the community. He noted that it is a vast subject, with masses of information available and his report contained a small sample of this information.

Councillor Cooper noted that the proposal he was putting forward was for the formation of a Working Party as per points a) and b) of his email.

The Chairman noted that the Council had received an offer of support from Cornwall Council whilst looking at the formation of the Working Party, and to assist in looking at the considerations of any NP in the context of the wider projects being undertaken by Cornwall Council.

The Town Clerk noted that two members not present at the meeting had emailed comments on this item in advance.

Councillor J A Bassett had indicated her support of Councillor Cooper's proposal and, in addition, had volunteered herself to become a member of the Working Party.

Councillor A J Coppin had sent the following statement, which was read by the Chairman:

"I would like to repeat my previous concerns about Bodmin Town Council doing an NP. Firstly that the plan would need to go to a referendum where a majority of residents would need to vote in favour of it. Should they not then an enormous amount of time and money could all have been for nothing. Secondly that a new plan for Bodmin would not have any effect on the areas already allocated by Cornwall Council to develop. The number of houses cannot be reduced. If I understand correctly then if we do carry on and do an NP it would have to identify additional areas for housing and therefore increase the total number for Bodmin. This very fact alone could be enough for the residents of Bodmin to vote against it. Thirdly I am concerned about the cost financially as I believe Wadebridge are about £60,000 into theirs and over 4 years in time. But more importantly the officer time this will take given that we still have a vacant position. If nothing else I feel that we should wait and see what happens with the Crantock case where an NP was overruled by Cornwall Council. We should also wait for the results of the consultation about who gets to spend the potential 25% CIL. If the Town Council gets full control of it then there is a real reward for the time and money it could cost but I fear Cornwall council will be saying where the money is spent.

Bodmin is in a fortunate position as is Launceston where we have a framework plan and a site allocation plan that gives similar protection against unwanted development as an NP. The other towns and parishes have had no real choice but to do an NP. I have not heard any positive comments about NPs from any councillor I have spoken to who is doing one and their advice to me was "if you don't have to do one, don't".

Some Councillors may share my concerns but if they do not then I

thought it only correct to highlight them.”

Councillor Cooper responded to these comments by referring to the case studies provided in his report, highlighting that the timescale and costs varied greatly with some having taken less time and costs than others. He took Councillor Coppin’s point regarding the framework plan, but felt it really came down to what the community wants to see happen. He also disagreed with the idea that an NP wouldn’t give residents more of a say, feeling that an NP could allow the community input into setting the tone of any development even if it does not allow a say on the developments going ahead.

There was some discussion about costs, with some Members feeling that, at this stage of forming a Working Party and consulting with the public, costs were minimal and proceeding with this fact finding approach, along with Cornwall Council’s offer to facilitate and support, was a worthwhile process. Others felt that any NP should focus on town centre regeneration, which could lead to access to more funding.

There then followed some discussion regarding Community Infrastructure Levy (CIL) monies, and what effect an NP would have on access to these funds. It was clarified that, without an NP, there is access to 15% of these monies and with an NP there is access to up to 25% (up to a maximum of £100 per dwelling). The exemption of social housing was noted. It was queried as to the availability of this funding should the purpose of an NP be to curb development, as less houses would mean less available funds.

Councillor Cooper reiterated that the purpose of an NP would not be about stopping development, as it had to conform to higher level policies, but about having more input on the tone and type of any development and to set a structure for future developers. He also commented that an NP could also focus on regeneration and could build in issues such as extension of green space and youth development.

Following discussion, it was **AGREED** that a Neighbourhood Plan Working Party be formed, with delegated authority to publicise and facilitate two public engagement events during autumn/winter 2018.

C/2018/184

Bodmin Growth Deal Review

A copy of documentation relating to a survey conducted by Councillor P Brown was circulated with the agenda.

Councillor L L Frost reiterated his Non-Registerable Interest in this item. Before leaving the room, he spoke to advise that the Cornwall Council pollution report for last 12 months was due out in October 2018. Councillor Frost left the meeting at 7.52 p.m.

Councillor Brown noted that he had been pleasantly surprised by the number of respondents at 359 and also commented that the questions had been put together by himself with the best of intentions but acknowledged that the way in which some questions were phrased could potentially guide a responder to give a particular response. He then read through a selection of the responses from the documents that had been circulated.

The Town Clerk then added that a document had also been circulated which had

been put together by Officers using the survey data provided by Councillor Brown, which provided a summary of responses to each question in percentage terms. He noted that the main negative responses appeared to be surrounding the communication from Cormac during the scheme and the area near Topps Tiles. The Town Clerk also mentioned that a number of positive comments had been included in the survey responses.

The Chairman noted that the Cornwall Council road safety audit is ongoing with the expectation that RSA 4 would be conducted in the Autumn.

There then followed a discussion regarding the forwarding of the survey results to Cornwall Council and whether they should be invited to hold a forum in Bodmin as part of their safety review in order to hear residents' thoughts. Some Members felt it would be more appropriate to await the results of the audit and then invite them to present at a future meeting.

Following discussion, it was **AGREED** that the Town Clerk forward the results of Councillor Brown's survey to Cornwall Council.

It was further **AGREED** that Cornwall Council be invited to hold a public forum in Bodmin before the conclusion of their safety audit.

Councillor L F Sanders voted against this decision.

Councillor L L Frost returned to the meeting at 8.14 p.m.

C/2018/185

Local Council Award Scheme

The Town Clerk reported that Officers had received the invoice from NALC for the registration fee, as listed on the September Schedule of Accounts, and that Councillor D A Henderson should liaise with Officers to conduct the agreed gap analysis to move this matter forward.

C/2018/186

Maintenance logs and risk assessments project

Councillor P T Cooper reported that he had held constructive meetings with the Parks and Open Spaces Manager and the Projects Assistant. He reported that the first meeting had focused on what he thought of as some 'easy wins', such as looking at the way information was recorded and audit trails completed. He noted that risk assessment training for staff had been booked as an outcome of this meeting.

Councillor Cooper reported that, at the second meeting, he had provided some examples of best practice relating to Health and Safety and COSSH. He noted the suggestion of looking at a quality management process, but appreciated there was a lot of work involved and his suggestion was to consult with other councils as to suggested best practice.

C/2018/187

RAF 100 event held on Saturday 15 September 2018

A report was circulated with the agenda.

The Town Clerk advised that the day had gone well. He noted that the costs in his report did not include staff time, which he estimated at a total of around 100

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hours including the civic service earlier in the year and the secretariat with the event planning meetings. He also noted that, at the time of allocating the budget for this event, it had been difficult to predict, as the size and nature of the event had not been known at that time.

Following discussion, it was **AGREED** that staff be paid for the hours worked on the day of the event from the monies allocated in the budget and that this sum be included in the accounts to demonstrate the Council's financial support for community events.

C/2018/188

Camel Communities Alliance (Bodmin, Padstow and Wadebridge Shared Interest Group)

A report by Councillor J P Cooper was circulated with the agenda.

Councillor Cooper reported that another meeting was planned for later in September and that he was looking for a decision from Council as to whether to move forward with the key headings identified by the group, as set out in his report.

Following discussion, it was **AGREED** for the proposed headings to be taken forward, if also agreed by Padstow Council, as follows:

- Transport (public transport and road infrastructure)
- Health Provision
- Protecting Town Identities (Cornish Towns)
- Policing

Councillor L L Frost abstained from voting on this item due to the fact he would be acting in his capacity as Cornwall Councillor at the next group meeting.

C/2018/189

Bodmin Community Network Panel – notes from AGM held on 18 July 2018

A copy of the minutes was circulated with the agenda.

These minutes were noted.

C/2018/190

Draft 2019 Calendar of Committee and Council Meetings

A copy of the draft calendar was circulated with the agenda.

The Town Clerk noted that the provisional dates for the 2019 Alstock event on 27 July and Bodmin Carnival on 17 August would be added to the calendar.

Councillors present were asked to indicate whether the date for the Budget meeting proposed for the 3 January 2019 was convenient. The majority of Councillors did not foresee any current difficulties with the date.

This document was noted.

C/2018/191

To consider and, if appropriate, pass for payment the Schedule of Accounts for September 2018

The purchase of bags of compost was queried as it was believed that the Council had unused bags and it was felt it might be possible to use them more effectively. The Town Clerk responded that this comment would be passed on to the POSM.

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Following discussion, it was **AGREED** to pass for payment the Schedule of Accounts for September 2018 and for the RFO to arrange payment.

C/2018/192

Risk Management Update

Copies of the risk management report and risk management timeline were circulated with the agenda.

The RFO noted that a meeting had been held the previous week on 13 September 2018. She reported that she had been asked to provide a list of the key projects that Officers were working on with timelines. She noted that there are a number of high risk projects being undertaken by one or two Officers which is a potential risk in itself.

The RFO pointed out the new column which had been added to provide a link to the Council objective each risk is associated with.

The Chairman enquired as to whether any risks on the register had progressed up to a score of 16 or over. The RFO responded that although there were no new items at 16 or higher, risk ID 175 had been added and would be discussed further at the next FS&PM Committee meeting. The Town Clerk noted that risk ID 152 had increased to a higher score and that this would be discussed later in the meeting under item C/2018/200.

These documents were noted.

C/2018/193

Questions to the Mayor

There were no questions to the Mayor.

Due to the confidential nature of the next business it was **RESOLVED** to go into Committee. Please see separate page.