

**MINUTES** of the Planning Committee Meeting held on Wednesday 3 October 2018 at 9.30 a.m. in the Shire House Suite, Bodmin.

**PRESENT:** Councillor A J Coppin presiding; together with Councillors, J A Bassett, J P Cooper, J R Gibbs, P L G Skea and K W Stubbs.

**IN ATTENDANCE:** Mr. S Facer (Town Clerk) and Mrs. T Stiles (Senior Administration Assistant / Mayor's Secretary).

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**CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES:**

There were no announcements and apologies were received from Councillors, P Brown, S H Kinsman, and L F Sanders.

P/2018/244

**Declarations of Interest – Members to declare interests in respect of any agenda item.**

Councillor J P Cooper declared a Non-Registerable Interest in Agenda Item 249 – planning application reference PA18/07082 – as the applicant is a friend.

Councillor A J Coppin declared a Non-Registerable Interest in Agenda Item 254 – planning application reference PA18/08776 – as he had previously made representation about the loss of these trees which are near his home.

Councillor P L G Skea declared a Non-Registerable Interest in Agenda Item 246 - outline planning application reference PA16/00768 – as the land had previously been in his father's ownership.

P/2018/245

**Presentation by Mr. M James relating to resubmission of Planning Application PA18/00493 – Extension and alteration of existing bungalow, including landscaping works – 40 Rhind Street, Bodmin (item P/2018/024 refers);**

Following the refusal of PA18/00493, the applicants attended to present revised plans, ahead of a resubmission to the Local Planning Authority.

Mr. James answered Members' questions with regards to the proposed materials and the changes in plans, and confirmed that, given the terrace to the front of the plot, there would be very limited views of the development from any road and therefore very little opportunity for overlooking. Mr. James also confirmed that he would be submitting samples of proposed materials along with the plans. Mr. James advised that the plans had been revised to achieve a less contemporary design with a more simplified dormer arrangement. Mr. James informed that Callywith stone was being proposed as a treatment material to the elevations and chimney with the property having a slate roof.

There were limited questions from Members and the Town Clerk advised that Bodmin Town Council reserved the right to comment further, as and when the planning application was submitted and brought before the Town Council's Planning Committee.

The Chairman thanked the applicants for their time and consideration in

attending the meeting, and they left at 9.40 a.m.

P/2018/246

**Presentation by K Goldup on behalf of Coastline Housing – Residential development of 71 units at land off Boundary Road – Outline Application PA16/00768 (item P/2016/041 refers);**

Ms. Karen Goldup, representing Coastline Housing, provided a presentation on the forthcoming outline planning application for 71 dwellings at land off Boundary Road.

Ms. Goldup gave Members background on Coastline Housing, advising that they have developed 4,500 homes across Cornwall, both for rental and shared ownership. With reference to the proposed site off Boundary Road, Ms. Goldup advised that the dwellings would be a mixture of affordable rent, shared ownership and Rent to Buy.

With reference to future plans by the local highway authority to develop a new roundabout at the junction of Boundary Road with the A389, Ms. Goldup advised that a Section 278 Highways Agreement was in place enabling the transfer of land at the boundary of the applicant's development into the ownership of the local highway authority to enable such works to be completed. In the event that the proposed roundabout had not been completed at the time of the housing development's completion, then Coastline Housing would be installing a footpath around the boundary of the site.

Councillor A Coppin commented that he was pleased to see more affordable housing being brought into Bodmin, but considered that as the site is located at a key gateway to the town any development would need to achieve a high standard given its prominence. Ms. Goldup responded to advise that Coastline Housing was committed to providing a good looking development and that extensive cross sections of elevations would be included in any full planning application.

Responding to a query from Councillor J Cooper regarding restrictions in place to mitigate speculative (investment) purchasers, Ms. Goldup commented that Coastline Housing have delivered only a small number (10) of Rent to Buy properties to date, advising that they are a relatively new product. Following discussion Ms. Goldup advised that a Homes England grant was received each time a Rent to Buy property was sold which has to be put towards provision of new affordable homes (recycling), and agreed that Coastline Housing would look at the possibility of introducing a covenant in order to protect rent to buy properties for first time buyers.

Responding to a query from Councillor J Cooper, Ms Goldup advised that whilst Kier were currently acting as Coastline Housing's contractor it was not a Kier scheme, and that all post-build management and maintenance of the scheme, including landscaping works and estate management, would be run by Coastline Housing.

Responding to a query from Councillor J Bassett, Ms Goldup shared some rough approximations of rental and purchase values which were expected to apply to the scheme. Ms Goldup advised that she would circulate more accurate details to Members in the near future.

Ms. Goldup further confirmed that Shared Ownership would enable people to buy as little as 25% or as much as 75% of their property, with the average starting share being 40-45%.

On discussing materials it was noted that Members' preference would be for slate roofs and Callywith stone featuring as much as possible, in order that the scheme would be sympathetic to the local vernacular. Responding to a query about parking ratio from Councillor A Coppin, Ms Goldup confirmed that there would be two parking spaces per property, with some additional provision for visitor spaces. Following discussion Ms Goldup agreed to look at amending the parking layout to provide disabled parking spaces within close proximity to the ground floor flats, as those were intended to be wheelchair accessible. Members noted their concerns over the planned location of those flats in terms of access to local services. It was also noted that 25% of homes within the scheme would meet accessible standards.

In discussions about the site's existing trees and hedgerows, Ms Goldup advised that the perimeter hedgerows would be retained, incorporating some breakthroughs. A new Cornish hedge will be provided and the small triangular parcel of land adjacent the roundabout would be transferred to Cornwall Council (Highways) to assist with transportation work / improvements to this junction. Ms Goldup confirmed that Coastline Housing would look into the feasibility of planting additional trees on the land which will be retained in their ownership.

Ms Goldup advised that Coastline Housing was currently in discussions with Cornwall Council's Public Open Space officer regarding the introduction of play equipment onto the open space.

Responding to a query from Councillor J Bassett, Ms Goldup confirmed that refuse and recycling lorries would have full access to the site, given there was no planned central bin store, and that all turning points had been assessed to conform to standards. Ms Goldup further advised that the scheme's central square would be surfaced differently to the rest of the roads throughout the development, in order to reduce the feeling of being bisected by a road. In response to a query from Councillor J Cooper, Ms Goldup confirmed that the boundary with St Lawrence's Road would be maintained as it is.

Councillor A Coppin asked whether there would be any contribution to the town's CCTV by Coastline Housing. Ms Goldup responded to advise that had not been picked up as part of the Section 106 discussions, but could be raised through the planning application process.

The Chairman thanked Ms Goldup for attending on behalf of Coastline Housing, and the Town Clerk confirmed that Bodmin Town Council would reserve the right to comment in more detail as and when a planning application was submitted.

P/2018/247

**PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda. (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker).**

There were five members of the public in attendance, three of whom wished to make representation with reference to Bd-UE2 Site Allocation (Halgavor Urban Extension), and one of whom wished to make representation about Agenda Item P/2018/251 (PA18/08551).

A resident of Westheath Road commented that she felt there was not enough detail provided in PA18/08551. She commented that she felt it was too illustrative and that in any representation about the application she would be commenting on something that was fictitious. She further commented that the whole development hinged on the building of a huge roundabout, about which there seemed to be no detail available. She felt that no action could be taken in terms of developing safe and suitable access to the land to the south west of Westheath Road until any new proposed roundabout was completed.

The Town Clerk responded to advise that PA18/08551 was an outline planning application, and as such certain levels of detail would not be available at this stage as it was more about the principle of development. He further reiterated the fact that Bodmin Town Council was a statutory consultee in the planning process, meaning that the Council could comment on applications and choose to either support or not support them, but that as the local planning authority Cornwall Council had jurisdiction over whether an application was approved or rejected. Councillor J Cooper commented that the Town Council can encapsulate the public's concerns to put forward to developers, and urged members of the public to send comments to Cornwall Council's Highways Department.

A member of the public referring to the Site Allocations DPD – Schedule of Main Modifications, raised a query about how planning permission can be sought for a development on land which had not been allocated as part of the DPD. Councillors A Coppin and J Cooper responded to advise that anyone can submit a planning application for any site, irrespective of allocation but it is then down to the Local Planning Authority to determine whether applications can be approved or rejected based on material planning grounds.

Local resident and business owner, Eric Bidmead, commented that the consultation form was overly complicated and he reiterated his concerns that residents were not being listened to by Cornwall Council. He advised that he was awaiting a response from the Programme Officer following his request for an extension to the six week consultation period.

A member of the public commented that, following her letter of complaint, Cornwall Council's offices at Chy Trevail did now have forms available but that the page numbering was incorrect and they were very confusing. She also advised that following a roof leak there were no facilities available at Chy Trevail for members of the public to access the forms online. Councillor J Cooper considered that all feedback from the public was valid, even if it seemed insignificant. He commented that it was not only down to the allocation of sites for development but also how Cornwall Council had handled the consultation as a whole and whether it had followed a due process. Eric Bidmead advised that he had asked the Programme Officer whether any form of submission would be accepted – for example a letter rather than the consultation response form.

Local resident, Christine Howard, commented that she felt that the Site Allocations DPD should now be revisited in its entirety, with the allocation figures robustly examined, as the Halgavor site had essentially been split into two parts. She asked whether Bodmin Town Council would be able to resubmit their initial response to the Inspector. She reiterated her concerns that house numbers were rocketing, and that highways improvements and link roads, which were originally conditioned as part of the Site Allocations process, were falling by the wayside.

There followed a discussion over the process of land allocation and the basis of Bodmin's Masterplan and correspondence over 'Planning Future Cornwall – Preferred Approach for a Core Strategy' (2012). The Town Clerk advised that Bodmin Town Council, at that time, was supportive of a growth model (additional housing) subject to the necessary community infrastructure improvements being delivered. A Northern Link Road was an option being considered at that time. The Town Clerk advised that the Town Council had been pressing for Bodmin's strategic profile to be identified and raised in order for it to lever the levels of investment which seemed to concentrate on the Camborne/Redruth and Truro/Falmouth/Penryn triangle and noted that there had been positive steps in this direction.

Eric Bidmead commented that people are generally most concerned about the seemingly unchecked expansion over and above the 3,100 homes initially allocated for delivery between 2010 and 2030.

Councillor J Bassett commented that whilst it was positive and necessary to have growth she understood residents' concerns about where it would stop.

Councillor J Gibbs left the meeting at 10.47 a.m.

P/2018/251 – PA18/08551 Application for Outline Planning Permission for a residential development of up to 45 dwellings with all matters reserved except access for future consultation – Land SW Of Westheath Road, Bodmin – D Stevenson and M Steward, Bodmin LVA LLP;

**This Item was moved up the Agenda, given the presence of representatives from Walsingham Planning, Bodmin Land Value Alliances LLP and Louis Chicot Associates, and some interested members of the public.**

**The Town Clerk reiterated the main concerns which had been raised at the Town Council's Planning Committee following the applicant's presentation on 18 July 2018 (item P/2018/176 refers) and reiterated comments made about the value of off-site open space contribution.**

**Responding to a query from Councillor J Bassett regarding prospective house values, Mr. Chicot clarified that the application was for outline planning permission, meaning permission for building on land which sets out general but not yet detailed guidelines.**

**Councillor J Cooper requested an update from the applicants regarding the discussions that were understood to be ongoing with**

the residents about the ownership of the boundary hedge. From the ensuing discussion it appeared that there was likely to have been a breakdown in communications between parties and general misunderstandings between the applicants and the residents in this regard. Members of the public present asserted that all residents were in agreement regarding the land (boundary hedge) transfer which had been offered by the applicants. The applicants agreed that they could now move forward with the process on the understanding that all residents were in agreement.

Following a query from Councillor J Cooper with reference to the proposed filter lane to create access to the site, the Members discussed their grave concerns with the road safety implications. Whilst the applicant confirmed that the 30mph zone was proposed to be extended down as far as the railway bridge, Members asserted that this was not nearly far enough and that an area which was already a known accident blackspot would be made more dangerous by the proposed access arrangements for the site. The applicants reiterated that a pre-app discussion had been held with Cornwall Council's Highways Officers and that an independent transport assessment had been undertaken. Councillor J Cooper suggested that Highways Officers be invited to attend a future Planning Committee meeting in order that their expertise and assurances could be sought as to the viability of the proposals.

Councillor J Cooper considered that more needed to be done within the application with reference to the protection of the natural environment. The Town Clerk reiterated Bodmin Town Council's previous comments that the southern boundary was a key biodiversity corridor, particularly for bats and that significant efforts needed to be undertaken to retain and protect hedgerows and trees on the site, and to provide low lighting in order to mitigate any impact on nocturnal wildlife. The Town Clerk's comments were supported by Members and Councillor J Cooper reiterated his desire to see the applicants resolve the boundary hedge ownership issue sympathetically with residents. Mr. Chick confirmed that the applicants would be actively liaising with residents on that issue.

In response to a query from Councillor J Bassett about whether bungalows would be considered for the site, Mr. Chick advised that the plans were purely illustrative at this stage and reiterated Mr. Chicot's earlier comments that the application was for Outline Planning Permission.

In further discussions regarding the road proposals, it was noted that the applicants' client had an area of land in their ownership located at the far right bottom corner of the layout (SE), which it was considered would have sufficient space for an access road onto Westheath Road, which might be an option if Westheath Avenue (A389) was deemed not a safe and suitable means of access. Councillors A Coppin and K Stubbs commented that this could potentially achieve a significant improvement in terms of road safety for the scheme.

Following discussion, it was **AGREED** to make the following

representation:

**Bodmin Town Council does not support this application given significant concerns regarding road safety given the proposed access and egress arrangements for the site. In particular, the Town Council has concerns regarding the proposed filter lane and safety issues that fast approaching vehicles, and in some case overtaking traffic heading eastbound, could create with any vehicles waiting to turn into the site.**

**Bodmin Town Council considers that there will also be significant issues for cars wanting to exit the site and turn right towards Bodmin as this would be restricted by traffic queuing in the filter lane, having approached the town from the Lanivet/St. Austell direction.**

**Bodmin Town Council is of the strong view that this is a known accident blackspot and that the proposed extension of the 30mph speed limit would not mitigate speeding traffic given the overtaking lane for vehicles approaching from Lanivet/St. Austell. The proposed filter lane seems insufficient in its length to accommodate the likely number of cars entering the application site, particularly when considering the available space for such a filter lane given the limited amount of space between the existing railway bridge and mini roundabout.**

**The Town Council considers that the proposed access does not conform to NPPF 64 in terms of delivering an improvement to the way the area functions and does not harmonise with the spirit of this section of the NPPF.**

**Bodmin Town Council would request that given these concerns with road safety, that a representative from Cornwall Council highways attends a meeting with Bodmin Town Council and the applicants agents to progress discussions to achieve a safe and suitable means of access.**

**Bodmin Town Council considers this site to be a significant and strategic gateway to Bodmin and as such there should be an opportunity through design detailing to provide a gateway feature with the dual function of changing driver behaviour to achieve reduced vehicular speeds and to act as a positive statement to reflect the arrival into the town.**

**Bodmin Town Council considers it is imperative that the boundary to the south of the application site is conditioned to protect this as a core green value given that this hedgerow is a biodiversity corridor, it performs an important role and function for bats as a hunting / foraging corridor and supports other wildlife. Trees should also be protected to assist with retaining a green value and amenity to residents and to promote wildlife. Tree preservation and protection should include consultation with the Cornwall Council Forestry Officer.**

**Given the value of the southern hedgerow, this should be**

safeguarded throughout the construction phase and further protected through suitable conditions into the future so that it can continue to perform an important biodiversity corridor for wildlife given its intrinsic value. It is important that tree roots are protected throughout any construction phase.

Lighting for footpaths and streets should also be designed to mitigate pollution given the impact that it can have on wildlife and bats in particular.

Bodmin Town Council would reiterate its preference for an off-site play space contribution to Bd-UE3 so that a strategic deployment of public open space / facility can be provided in the future rather than smaller provision being delivered within this scheme.

P/2018/248

Cornwall Site Allocations Development Plan Document: Schedule of Proposed Modifications V5 – to consider a corporate response by 22 October 2018

Document can be viewed online at:

<https://www.cornwall.gov.uk/media/34444323/final-schedule-of-main-mods-aug-2018-for-web.pdf>

Note: Pages of this document relating to Bodmin are 45-58 and 91-93;

Councillor J P Cooper considered that the type, tone and accessibility of the documentation is not such that a lay person could easily understand it, and as such he felt that the consultation did not meet its own criteria of being legal and compliant. He commented that the Halgavor residents had demonstrated that Cornwall Council had been acquiring land well in advance of the allocations process and had not shared that information with local residents.

Following discussion, it was AGREED that Members would feed back comments to the Town Clerk who would bring a draft response to the Planning Committee Meeting on 17 October 2018. It was also AGREED that Bodmin Town Council's original submission to the Inspector would be re-submitted.

P/2018/249 – PA18/07082

Works to trees covered by a Tree Preservation Order: Turkey Oak (T1) and Turkey Oak (T2): Reduce branches overhanging garden by approx 3 metres and Beech (T3): Remove right hand fork, half way up right hand limb over garden and remove thin upright branch to the left – 6 Maple Close, Bodmin – Mr M Cheeseman;

Councillor J Cooper reiterated his interest in this Item and left the meeting for the duration of the discussion and voting thereon.

The Town Clerk reported on the detail of the works, but noted that there was no arboricultural report to support the application.

Following discussion, it was AGREED to make the following representation:

**Bodmin Town Council is supportive of good tree management work and would support modest pruning, subject to no adverse comments from the Forestry Officer.**

P/2018/250 – PA18/08071 Non-material amendments in respect of decision notice PA16/11965 – Land North West of Bodmin Hospital, Dunmere Road, Bodmin – Mr A Tilbrook, Wainhomes (item P/2018/206 refers)

Non-material amendments as follows:

1. Changing units 237 and 234 from 'Wren' housetype to 'Fowey'
2. Moving the accessible living wheelchair storage unit on plot 222
3. Widening the parking for plots 303, 301, 305, 291, 290, 289, 288, 287, 261, 260, 259, 258, and 257
4. Alteration to the entrance path leading to plots 291 and 290
5. New knee rail fence next to plot 208;

**The Town Clerk advised Members that this matter was considered at the Bodmin Town Council Planning Committee meeting held on 15 August (P/2018/206 refers) and that the Council had made the following representation at that time:**

***Bodmin Town Council supports the non material amendments excluding the removal of the ornamental chimneys, which should be retained for continuity given the presence of chimney detailing in earlier phases of this scheme / development and to reflect local character.***

**The Committee was pleased to note that the revised planning application which would retain the ornamental chimneys.**

**Following discussion, it was AGREED to make the following representation:**

**Bodmin Town Council supports this application.**

P/2018/252 – PA18/08575 Construction of single dwelling and ancillary site works – Land off Bodinell Road, Bodmin – Mr and Mrs Hume, Purl Developments Ltd.;

**The Town Clerk reported on the history with this site dating back to 2010/11 with proposed construction of four three-storey dwellings.**

**Members studied the site plan in detail and there followed a lengthy discussion around mitigation of flood risk, potential risk of extensive earthworks, and proposed materials.**

**Following discussion, it was AGREED to make the following representation:**

**Bodmin Town Council supports this application in principle but would seek strong assurances regarding surface water management and the need for an appropriate SUDs scheme to meet the requirements of the Environment Agency given the known flood issues with Watery Lane and Flaxmoor Terrace to include the use of permeable surfaces within the development to ameliorate surface water issues to lower lying areas. Further, that these assurances**

should extend to include the construction phase and the excavation works to the embankment given the potential risk of collapse and the concomitant issues to the area.

**Bodmin Town Council would also request that timber cladding is replaced with a more local facing material, such as render and Callywith stone, as this is more reflective of the local area and would be more sympathetic given the close relationship with this site and Bodmin Jail.**

P/2018/253 – PA18/08709 To construct a singly storey rear extension – Coad Cottage, 49 Higher Bore Street, Bodmin – Mr and Mrs McGovern;

**Bodmin Town Council supports this application.**

P/2018/254 – PA18/08776 Works to trees covered by a Tree Preservation Order, namely reduce the height by 4-5 metres and reduce the side branches of a lime tree T12 – 4 Donovan Way, Bodmin – Mrs P Beard;

**Councillor A Coppin reiterated his interest in this Item and left the meeting for the duration of the discussion and voting thereon.**

**Members present noted that there would be concern about damage to neighbouring properties arising from any incident involving the tree, given its size and relationship with nearby properties. They were however concerned that there was no independent arboricultural report to support the application and proposed works, given the substantial and extensive reduction to a tree covered by a TPO.**

**Following discussion, it was AGREED to make the following representation:**

**Bodmin Town Council was surprised and concerned that there was no arboricultural report to support this application, given the scope of the works proposed for this tree covered by a TPO.**

**Bodmin Town Council is supportive of good tree management works but would seek assurances from the Forestry Officer (CC) that the proposed works are necessary and would not adversely affect the long-term health of this important tree in this part of the town. Bodmin Town Council would support more modest pruning if that was deemed to be appropriate by the Forestry Officer to mitigate any issues.**

P/2018/255 – PA18/08787 Proposed two-storey side and single-storey rear extensions – 5 Leafield, Bodmin – Mr and Mrs Eddy;

**The Town Clerk advised Members that his matter was considered at the Bodmin Town Council Planning Committee meeting held on 20 June 2018 (P/2018/154 refers) and that the Council had made the following representation at that time:**

***Bodmin Town Council does not support this application in its current form given concerns around massing.***

**Members noted that within the planning statement supporting the application it is stated that the existing parking arrangements and vehicular access will remain as existing. Further, the application form completed by the applicant's agent confirms that 'existing car parking arrangements will not be affected.' However, this is at odds with the proposed development which would seem to lead to a loss of parking on the application site and an arising impact to on-street parking in the vicinity. These concerns were also raised by two local residents in their objections.**

**Bodmin Town Council was unable to consider the parking and vehicular access / egress impact from this development as the drawings provided did not include any detail regarding the current level of parking provided onsite and comparison with the proposed extension / plans.**

**Bodmin Town Council would support an extension in principle subject to a more modest design and clarity around the impact to vehicular access and parking arrangements.**

**Members were pleased to note that their previous comments with regard to massing had been taken into consideration but remained concerned about the parking arrangements. Members also considered that the use of external cement cladding was not in-keeping with other properties in the area.**

**Following discussion, it was AGREED to make the following representation:**

**Bodmin Town Council supports this application but would continue to raise concerns regarding the loss of vehicular parking spaces and the impact that this would create for other local residents.**

**Bodmin Town Council does not support the proposed use of Marley cement based horizontal cladding and would request an alternative material is used that is more in-keeping with other properties in the locality.**

P/2018/256

Gambling Act 2005 – Consultation on draft revised Statement of Principles – To review draft response for submission by 12 October 2018;

**A copy of the draft letter had been circulated with the Agenda. The content was discussed and it was AGREED that the letter is submitted as the Town Council's consultation response.**

P/2018/257

Government consultation: A New Deal for Social Housing – To review draft response for submission by 6 November 2018;

**A copy of the draft letter had been circulated with the Agenda. The content was discussed and it was AGREED that the letter is submitted as the Town Council's consultation response.**

P/2018/258

Persimmon Homes Development at Priory Meadow (item P/2018/242 refers) – To consider proposed street names

**A copy of an email from Councillor J P Cooper had been circulated with the Agenda.**

**The content was discussed and following discussion, it was AGREED to submit the road name suggestions as set out to the developer.**

P/2018/259

Road Traffic Regulation Act 1984 S.14: Temporary Restriction of Traffic – Road closure for Cormac to carry out works – Fletchersbridge Hill, Bodmin – 0900 to 1530 on 8 to 9 October 2018

**A copy of this road closure was circulated with the Agenda and was noted.**

Extra Item – P/2018/260

Query from Cornwall Council's Address Management Team regarding Plas Newydd Avenue;

**The Town Clerk reported that he had received a query from the Address Management Team, following a request from a member of the public for additional signage at Plas Newydd Avenue.**

**The query related to a lack of clarity over the official street name for Plas Newydd and whether it was a Terrace or an Avenue. It was noted that a number of Cornwall Council databases hold conflicting information on the street address.**

**The Members present agreed with the Town Clerk in that the area is called Plas Newydd Avenue and that the terrace is in the area of Plas Newydd. As such the name of the properties at that location is Plas Newydd Avenue. They were not aware of the terraced homes having a name of Plas Newydd Terrace. The Town Clerk further advised that on the Post Office 'find an address' facility, the properties in that area were numbered as Plas Nwydd Avenue.**

**Following discussion, it was AGREED that the Town Clerk would respond to the Address Management Team accordingly.**

**The meeting closed at 11.58 a.m.**