

**MINUTES** of the Meeting of **Bodmin Town Council** held on Thursday 18 July 2019 at 6.30 p.m. in the Shire House Suite, Shire House, Bodmin

**PRESENT:** The Mayor, Councillor J P Cooper, presiding, together with Councillors E M Ahearn, J A Bassett, P Brown, P T Cooper, A J Coppin, J R Gibbs, D A Henderson, A M Kerridge (left the meeting at 9.18 p.m. and from item C/2019/206), S H Kinsman, K J Phillips, P L G Skea and K W Stubbs.

**IN ATTENDANCE:** Mr S Facer (Town Clerk (TC)), Mrs A Banks (Responsible Financial Officer (RFO)), Mr P Martin (Executive Support Officer (ESO)) and Mrs B Briggs (Senior Admin Assistant (SAA)).

#### **CHAIRMAN'S ANNOUNCEMENTS & APOLOGIES:**

The Chairman reminded Members that, at times of high demand on staff time in the office the protocol is to direct queries through the Chairs of the Committees. He asked for Members' support in adhering to this protocol due to the current high level of workload currently being experienced by Officers and staff.

The Chairman referred to Standing Order 31(a) and requested that Members revisit Standing Orders (available on Dropbox and the Council's Website) to remind themselves of the expectation placed on them regarding conduct.

Apologies had been received from Councillors L L Frost, J Gammon and L F Sanders.

		Action	Date
C/2019/172	<p><b>Declarations of Interest</b></p> <p><b>a) Members to declare interests in respect of any item on the agenda</b></p> <p>Councillor S H Kinsman declared a Non-Registerable Interest in agenda item 24 (minute ref C/2019/194 refers) regarding St Lawrence's Hospital Site rose garden due to a connection with the Bodmin Hospital League of Friends.</p> <p><b>b) To consider written requests from Members for dispensations;</b></p> <p>No written requests for dispensation had been received.</p>		
C/2019/173	<p><b>Public representation session</b></p> <p>There were eight members of the public present.</p> <p>Mrs Christine Howard spoke in relation to Item 23(a) on the agenda (minute ref C/2019/193(a) refers) requesting Bodmin Town Council request that an Asset of Community Value (ACV) be placed on the car park of Bodmin Leisure Centre. She felt that the car parking on the site was inadequate and there were concerns from residents that the proposed development in the vicinity may reduce the car parking for the leisure centre by constructing an access road and roundabout on the site of the current lower (overflow) car park which they felt would be of detrimental impact to a valuable community asset and associated sports groups.</p>		

	<p>She read out an email she had received from Scott Mann MP which demonstrated his support for the ACV request.</p> <p>It was noted that this item would be discussed further later in the meeting under agenda item 23(a) (minute ref C/2019/193(a) refers). Mrs Howard then spoke to request BTC submit an objection regarding Bd-UE2 prior to the Cornwall Council Cabinet meeting due to be held on 18 September as it was considered over-development of this site.</p> <p>The Chairman confirmed that the purpose of this meeting, with regards to Bd-UE2 was a Yes/No vote on for the adoption of Main Modifications, that the examination phase had passed and that no planning applications for development had yet been submitted. It was therefore felt by members that objections were not relevant for submission at this point. They encouraged members of the public to continue to raise their concerns with Cornwall Council.</p> <p>Members of the public present commented that they had spoken with the new leader of Cornwall Council, Mr Julian German at the recent protest against over-development in Cornwall at County Hall in Truro. It was felt that Mr German was sympathetic about their concerns, including the ecological impact on the area. Members suggested that the Residents 'Save Halgavor Moor' Group could perhaps consider inviting him to visit the site.</p> <p>Regarding the ecological aspects, it was noted that Cornwall Council had recently declared support of a Climate Emergency, and that this could be mentioned in future correspondence sent by the group.</p> <p>The Chairman noted that all BTC comments regarding the development were available in the public domain so could be used or signposted by residents as they wished within their future correspondence with Cornwall Council.</p> <p>On a separate planning issue, members of the public present were also concerned regarding the proposed development of land on Westheath Road in the vicinity of the new Sowenna Unit.</p> <p>The Chairman commented that BTC had already stated its position, in which it shared residents' concerns but that BTC was only a consultee on any planning matters and could not affect any decision over and above submitting its comments.</p> <p>The Chairman noted that, when Phase 2 of the Cornwall Council development on the Westheath Road site went through the Planning Committee, the Chair of the Committee at the time walked the site to get a better idea of layout and potential issues.</p> <p>Councillor E M Ahearn, Chair of the Planning Committee reported that she had a meeting with the relevant Planning Officer on 23 July 2019 and would be highlighting the concerns raised.</p>		
C/2019/174			

	<p><b>Cornwall Council ward members for Bodmin – opportunity to report to Bodmin Town Council</b></p> <p>Reports from Councillors L L Frost and J Gammon were circulated in advance of the meeting and were noted.</p> <p>It was also noted that these updates would also be made available on the Town Council’s website.</p>	SAA	None agreed
C/2019/175	<p><b>To consider and, if approved, adopt the Minutes of the Adjourned Council Meeting held on 23 May 2019</b></p> <p>A copy of the minutes was circulated with the agenda.</p> <p>It was noted that the final version of the minutes would reflect the following amendments:</p> <ul style="list-style-type: none"> <li>- The meeting took place in Narisa Hall rather than the Shire House Suite;</li> <li>- Councillor S H Kinsman was in attendance at the meeting;</li> <li>- Page 4, paragraph 3, an additional ‘s’ to be removed for the wording to read “...in his capacity as a Cornwall Councillor” rather than “...in his capacity as a Cornwall Councillors”;</li> </ul> <p>The Chairman noted, in reference to the action columns, that Chairs of Committees have been overlooking the requirement to set actions and dates within the meetings.</p> <p>The Minutes of the Full Council Meeting held on 21 March 2019 were approved and passed for signing.</p>	Comm Chairs	Ongoing
C/2019/176	<p><b>To receive and note the Minutes of the Planning Committee Meetings held on 5 June, 19 June and 3 July and 17 July</b></p> <p>Copies of the minutes of meetings held on 5 June, 19 June and 3 July were circulated with the agenda. A copy of the minutes of the meeting held on 17 July was circulated at the meeting.</p> <p>The Chairman queried Councillor A J Coppin’s declaration of interest in item P/2019/170 in the Planning Minutes of 3 July 2019, requesting clarification on the minute which recorded Councillor Coppin as a resident of Alexandra Road. The Chairman noted that Councillor Coppin’s address on the Council’s website is Jubilee Terrace. Councillor Coppin clarified that he owns a property on Alexandra Road but that his current address at Jubilee Terrace backs onto Midway Road which was one of the locations of the TROs considered as part of this item. Therefore, the Disclosable Pecuniary Interest was applicable but the Minute should be amended to reflect that he is a resident of Jubilee Terrace.</p> <p>The Minutes of the Planning Committee Meetings held on 5 June, 19 June and 3 July and 17 July were noted.</p>		

C/2019/177	<p><b>To receive and note the Minutes of the Policy Committee Meeting held on 6 June 2019 and to consider the following recommendations and agree actions and authorise any necessary expenditure</b></p> <p>A copy of the minutes was circulated with the agenda.</p> <p><b>POL/2019/021(a) – To offer Joss Arnott Dance use of the Mount Folly on Thursday 1 August for a £15.00 hire charge</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>POL/2019/022 – The amendment of the Policy Committee Terms of Reference for bullet point six to read: <i>“To consider in detail the Council’s Health and Safety Policies, to review, and recommend amendments in line with legislative requirements.”</i></b></p> <p>This action was <b>AGREED</b>.</p> <p><b>POL/2019/022 – To adopt Policy Committee Terms of Reference, subject to above amendment</b></p> <p>A copy of the amended Terms of Reference was circulated with the agenda.</p> <p>This action was <b>AGREED</b>.</p> <p><b>POL/2019/023 – To hold Business Continuity Plan desktop exercise at 1.00 p.m. no Tuesday 25 June</b></p> <p>Councillor P T Cooper updated Members that this exercise had taken place as planned, and the Business Continuity Plan was being updated.</p> <p>This action was <b>AGREED</b>.</p> <p><b>POL/2019/024 – To adopt Community Engagement Strategy</b></p> <p>A copy of the Community Engagement Strategy was circulated with the agenda.</p> <p>This action was <b>AGREED</b>.</p> <p><b>POL/2019/025 – To adopt Redaction Procedure Note</b></p> <p>A copy of the Redaction Procedure Note was circulated with the agenda.</p> <p>This action was <b>AGREED</b>.</p> <p>The Town Clerk noted that, on adoption of the Redaction Procedure Note, the wording for the statements for the website and email signatures would be drafted by staff and taken to a future Policy Committee for consideration.</p>		
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	<p><b>POL/2019/026 – To consider and, if appropriate, approve expenditure of £100 to progress BTC application to the Local Council Award Scheme</b></p> <p>This action was <b>AGREED</b>.</p>		
C/2019/178	<p><b>To receive and note the Minutes of the Finance, Staffing and Performance Management Committee Meeting held on 20 June 2019 and to consider the following recommendations and agree actions and authorise any necessary expenditure</b></p> <p>A copy of the minutes was circulated with the agenda.</p> <p><b>FSPM/2019/055 – Allocation of the £190,000 reserves as follows:</b></p> <ul style="list-style-type: none"> <li>➤ Machinery Shed – £30,000.00,</li> <li>➤ Refurbishment / Rebuild of Fair Park and Priory Park Toilets – £50,000.00,</li> <li>➤ Staffing review – £10,000.00,</li> <li>➤ Shire House and Suite – £30,000.00,</li> <li>➤ New Cemetery Site – £30,000.00,</li> <li>➤ Refurbishment of Cells – £20,000.00,</li> <li>➤ Tour of Britain Finish Event – £10,000.00,</li> <li>➤ Beacon Monument Maintenance – £10,000.00;</li> </ul> <p>This action was <b>AGREED</b>.</p> <p><b>FSPM/2019/058 – Permission for the Town Museum to withdraw £3,805.00 from their reserves to fund interactive kiosk project</b></p> <p>This action was <b>AGREED</b>.</p> <p>Councillor P Brown, P T Cooper and D A Henderson abstained from voting on this item, having not been in attendance at the meeting.</p>		
C/2019/179	<p><b>To consider and, if approved, adopt the Minutes of the Special Council Meeting held on 20 June 2019</b></p> <p>A copy of the minutes was circulated with the agenda.</p> <p>The Minutes of the Special Council Meeting held on 20 June 2019 were approved and passed for signing.</p> <p>Councillor P Brown, P T Cooper and D A Henderson abstained from voting on this item, having not been in attendance at the meeting.</p>		
C/2019/180	<p><b>To receive and note the Minutes of the Properties Committee Meeting held on 27 June 2019 (copy enclosed) and to consider the following recommendations and agree actions and authorise any necessary expenditure</b></p> <p>A copy of the minutes was circulated with the agenda.</p>		

	<p>As a matter of accuracy, it was noted that Councillor A J Coppin was in attendance at the meeting, having arrived at 6.29 p.m.</p> <p><b>PP/2019/52(a) – Town Clerk to reply to enquiry regarding allotment provision</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/54(a) – To give POSM delegated authority to make necessary arrangements to cost and engage appropriate pest control at Priory Pond</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/55(c) – To progress with refurbishment of Fair Park Toilets as set out in RTP Schedule of Works, subject to discussions as set out</b></p> <p>Councillor S H Kinsman enquired as to whether agreement to this action would impact any further comments/changes going forward.</p> <p>The Town Clerk advised that, rather than delay the upload of the tender to Contracts Finder which would risk losing the window of opportunity to conduct the works during the winter months when the facilities are less utilised, it would be preferable to proceed as agreed, whilst raising any queries with contractors through the tender process in due course.</p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/55(c) – To agree not to include installation of extractor fans in Fair Park refurbishment</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/55(c) – To agree to installation of a floor drain in each unisex cubicle</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/56 – To agree use of Narisa Lawn for summer tennis programme</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/58(a) – To agree support of Mud Snail breeding programme with use of an area of Priory Meadow for this purpose</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/58(b) – To support Bug Hunt initiative and advertise via BTC website / social media accordingly</b></p> <p>This action was <b>AGREED</b>.</p>		
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	<p><b>PP/2019/60 – To agree to conducting a further survey of Bodmin Beacon Monument in 12 months’ time</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/60 – To agree allocation of money for potential required works to Bodmin Beacon Monument in the 2020/21 budget</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PP/2019/61 – To give the POSM delegated authority to purchase a suitable second-hand vehicle to replace the Piaggio Porter and an additional suitable second-hand vehicle, up to a maximum value of £11,000 for both vehicles</b></p> <p>A copy report from the POSM regarding an update to this item was circulated with the agenda.</p> <p>Members felt that it would be pertinent to consider information to be discussed under agenda item 40(d) (minute ref C/2019/210(d) refers) ‘Adjustment to Job Roles within Parks Team’ before making a decision on this item.</p> <p>This item was therefore <b>NOT AGREED</b>.</p> <p><b>PP/2019/63 – Town Clerk to write to Cornwall Council regarding provision of grass pitches</b></p> <p>This action was <b>AGREED</b>.</p>		
C/2019/181	<p><b>To receive and note the Minutes of the Promotions Committee Meeting held on 4 July 2019 and to consider the following recommendations and agree actions and authorise any necessary expenditure</b></p> <p>A copy of the minutes was circulated with the agenda.</p> <p>Councillor A M Kerridge declared her Non-Registerable Interest in this item as Director of Bodmin Way and left the meeting at 7.17 p.m.</p> <p><b>PR/2019/028 – Cllr D Henderson to liaise with Cllr L Frost re. Tour of Britain arrangements</b></p> <p><b>PR/2019/028 – To form sub-committee to work on Tour of Britain and Bikelights, to comprise of Councillors and other interested parties</b></p> <p><b>PR/2019/028 – ESO to prepare Terms of Reference for above sub-committee</b></p> <p>It was noted that there had been discussions further to this meeting, and that Members had concluded that it would be preferable to hold</p>		

	<p>special meetings of the Promotions Committee where necessary, as an alternative to forming a sub-committee.</p> <p>This action was <b>NOT AGREED</b>.</p> <p>It was instead <b>AGREED</b> to hold additional or special meetings of the Promotions Committee when necessary to progress matters relating to the Tour of Britain.</p> <p><b>PR/2019/030 – Amended version of the Terms of Reference for the Promotions Committee to be adopted</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PR/2019/035 – Amended version of the Bodmin Town Council Parks and Open Spaces Charging Structure be adopted</b></p> <p>A copy of the updated proposed charges was circulated prior to the meeting.</p> <p>It was noted that the reference to ‘Green spaces’ in paragraph 4 of this item should be amended to ‘open spaces’ to accurately reflect the nature of the spaces being offered for hire.</p> <p>This action was <b>AGREED</b>.</p> <p><b>PR/2019/036(a) – Chairman to prepare email to local organisations and charities to gauge level of interest in a Street Party type celebration on the Mount Folly to mark the occasion of V.E. Day</b></p> <p>This action was <b>AGREED</b>.</p> <p><b>PR/2019/036(b) – ESO to draft letter of support to Cornwall Rural Community Charity with recommendation that they also liaise with the Trustees of St Lawrence’s Church and representatives of the Bodmin Way</b></p> <p>This action was <b>AGREED</b>.</p> <p>Councillor A M Kerridge returned to the meeting at 7.24 p.m.</p>		
C/2019/182	<p><b>Tour of Britain – to consider creation, and if appropriate agree population, of a working party – Councillor D A Henderson to report</b></p> <p>This item was withdrawn based on discussion and agreement under item C/2019/181 above.</p>		
C/2019/183	<p><b>Actions and resolutions arising from meetings</b></p> <p>A copy of the actions spreadsheet was circulated with the agenda.</p>		

	<p>Members expressed their thanks to staff and Officers for their hard work in achieving and completing so many of the actions.</p> <p>This document was noted.</p>		
C/2019/184	<p><b>Bodmin Town Council Key Objectives – RFO to report</b></p> <p>A report was circulated with the agenda.</p> <p>This document was noted.</p>		
C/2019/185	<p><b>Annual Report 2019/20 – to review draft version</b></p> <p>A copy of the Draft Annual Report was circulated prior to the meeting.</p> <p>An error was noted on page 21 of the document, whereby Councillor J P Cooper is referred to as Vice Chairman of the Policy Committee. It was noted that this would be corrected to Vice Chairman of the Planning Committee.</p> <p>It was <b>AGREED</b> to adopt the annual report, subject to the minor amendment as set out above.</p>		
C/2019/186	<p><b>Cemetery fees 2019/20 – To consider Children’s Funeral Fund Stakeholder Briefing and, if appropriate, agree any necessary amendments in light of new legislation ‘The Social Fund (Children’s Funeral Fund for England) Regulations 2019’ refers</b></p> <p>More information can be viewed online at:  <a href="https://www.slcc.co.uk/news-item/childrens-funeral-fund-stakeholder-briefing/2129/">https://www.slcc.co.uk/news-item/childrens-funeral-fund-stakeholder-briefing/2129/</a></p> <p>The Town Clerk reported that this legislation had been recently announced by the government with implementation of the legislation (coming into force) on 23 July 2019. It was noted that detail around the application process had not yet been released but that the legislation allowed the Council to apply to cover the costs of interment, and related costs, for individuals under the age of 18.</p> <p>The Town Clerk reminded Members that BTC’s current policy is not to charge for parishioners under the age of 16 and that a solution might be to increase this age to 18 to align with incoming legislation.</p> <p>Following discussion, it was <b>AGREED</b> that the BTC interment fees be amended to reflect that there would be no charge for interment of parishioners under the age of 18. Charges associated with the interment of non-parishioner minors would be recovered by BTC, once the application process became clearer.</p> <p>It was further <b>AGREED</b> that the discussion relating to this legislation be brought back to a future Policy Committee meeting.</p>	<p>SAA</p> <p>SAA</p>	<p>None agreed</p> <p>30.08.19</p>

C/2019/187	<p><b>To consider hiring a temporary skate park – RFO to report</b></p> <p>A copy of the report was circulated prior to the meeting.</p> <p>The RFO reported that the possibility of hiring a temporary skate park had been investigated due to the closure of the current skate park in advance of delivery of the new skate park.</p> <p>Discussion ensued regarding the significant costs involved in the hire of a temporary park, especially where supervisory staffing was required. Some Members felt that this would be a worthwhile investment showing a gesture of goodwill to the community. Other Members felt that the community would rather see any such expenditure added to the budget allocated to the new skate park and that the focus should be on delivering the new facility in a timely fashion and with the maximum available resources.</p> <p>Following discussion, it was <b>AGREED</b> not to proceed with the hiring of a temporary skate park facility.</p> <p>Councillor D A Henderson voted against this decision.</p> <p>It was further <b>AGREED</b> to refer this item back to the Promotions Committee, to consider whether it would be possible to utilise the skate park site to offer the community additional activities prior to completion of the new skate park.</p>	SAA	25.10.19
C/2019/188	<p><b>Polling Districts and Polling Places Review Stage 2 consultation – to consider a corporate response by 29 July 2019</b></p> <p>More information can be viewed online at:  <a href="https://www.cornwall.gov.uk/council-anddemocracy/elections/polling-districts-and-polling-places-review-2019/">https://www.cornwall.gov.uk/council-anddemocracy/elections/polling-districts-and-polling-places-review-2019/</a></p> <p>The Town Clerk noted that the Shire House Suite was designated as a polling station and that future renovation works may inhibit its use as a polling station depending on timeline of works and of any election called.</p> <p>Following discussion, it was <b>AGREED</b> not to make a corporate response to this consultation, but it was noted that Members may wish to respond individually, including to suggest any alternative venues should they be required.</p>		
C/2019/189	<p><b>Cornwall Council Code of Conduct training – to note training dates of 4 September 2019 (Camborne), 3 October 2019 (Liskeard) and 17 October 2019 (Truro) and consider Councillor attendance</b></p> <p>It was <b>AGREED</b> that the Senior Admin Assistant (SAA) would circulate a list of Members who had previously attended this training. Those not having attended, or anyone wishing to attend as an opportunity to</p>	SAA	19.07.19

	refresh their knowledge, should register their interest, with their preferred date/venue by return of email.		
C/2019/190	<p><b>Narisa Hall Hire – Councillor E M Ahearn to report</b></p> <p>Councillor Ahearn reported that she wished to raise this item to query the fact that Narisa Hall is currently not in use.</p> <p>The Town Clerk responded to confirm that the building had previously been kept vacant following a Section 25 Notice process relating to the sale of the Public Rooms. He also reported that since then, Council had agreed that whilst a long-term tenant was being sought, they did not wish to utilise the staff time involved in servicing the building for short term rental. He also noted that a previous prospective long-term tenant had recently withdrawn at a late stage and the Council were now in the process of negotiation with a new prospective tenant, to be discussed under item 35 on the agenda.</p> <p>The Chairman noted that this item could be discussed in more detail under agenda item 35 (minute ref C/2019/205 refers) and that no further discussion could take place until the details under that agenda item had been considered.</p>		
C/2019/191	<p><b>Football Association Football Facility Plan – Councillor P T Cooper to report</b></p> <p>Councillor P T Cooper reported that he and the Town Clerk had attended a meeting with the Cornwall Football Association (CFA), with a focus on the local football facility plan. He reported that consultants were working with local Football Associations to identify where to allocate resources.</p> <p>For Bodmin, the priority would be to look at upgrade of existing facilities, including pitch drainage work, as that option can lead to increasing capacity of current sports pitch provision, extending use through the winter months. Coldharbour, Priory Park and Fair Park would be identified for funding support.</p> <p>There was consensus among Members that BTC should discuss the possibility with Cornwall Council of updating their Sports Pitch Strategy and that this should align with their Open Spaces Strategy. It was noted that this should be raised at the upcoming meeting between BTC representatives and Cornwall Council Planning Team which was taking place on 23 July 2019.</p> <p>It was noted that Open Space/Sports Pitch provision could form part of the Neighbourhood Development Plan. Councillor Cooper commented that the Cornwall FA had indicated that they would be happy to assist with this.</p>		
C/2019/192			

	<p><b>Beating the Bounds 2020 – to instruct the Town Clerk to write to the Rotary Club of Bodmin to Beat the Bounds – Councillor J P Cooper to report</b></p> <p>It was <b>AGREED</b> to instruct the Town Clerk to write to the Rotary Club of Bodmin to Beat the Bounds.</p>		
C/2019/193	<p><b>Correspondence, to include:</b></p> <p><b>a) Email from Halgavor Residents Group regarding Assets of Community Value in relation to objections to proposed access under Bd-UE2</b></p> <p>A copy of an email from Mrs C Howard was circulated with the agenda.</p> <p>It was noted that this item had already been discussed under the Public Representation Session earlier in the meeting (minute ref C/2019/173 refers).</p> <p>Following discussion, it was <b>AGREED</b> that Bodmin Town Council would submit an Asset of Community nomination for the car parking at the Bodmin Leisure Centre to Cornwall Council.</p> <p>The Town Clerk advised the Mayor that there was an application form to complete and supporting information, such as land registry information and scaled maps was required.</p> <p>Mrs Howard confirmed that the residents would provide the necessary documentation to the Town Clerk, including ordinance survey location reference, who would submit it on the residents' behalf.</p> <p><b>b) Any important item of correspondence which the Mayor considers appropriate</b></p> <p>The Chairman reported that he had two additional items of correspondence for consideration.</p> <p>Firstly, the Chairman reported that he had received a letter from Revd P Holley, asking BTC to support a Heritage Lottery Fund proposal for Bodmin Way. A letter of support from the Mayor was being sought.</p> <p>Councillor A M Kerridge declared Non-Registerable Interest in this item as a Director of The Bodmin Way. Councillor J A Bassett declared Non-Registerable Interest in this item due to her involvement with St Petroc's Church. Both Members left the meeting at 8.09 p.m.</p> <p>It was <b>AGREED</b> that the Mayor write a letter of support for the Bodmin Way on behalf of Bodmin Town Council.</p> <p>Councillors A M Kerridge and J A Bassett returned to the meeting at 8.10 p.m.</p> <p>Secondly, the Chairman reported that he had received an email from Devon and Cornwall Police Inspector J Honeywill, inviting Members to participate in 'insight patrols' into the calls that the response team have</p>	Cllr J Cooper	None Agreed

	<p>to juggle, by joining officers on a late-shift patrol. It was considered that this would help demonstrate the challenges faced by Police officers with operational matters.</p> <p>Members wishing to partake in this should contact the Mayor to arrange a suitable date.</p>	<b>All Members</b>	
C/2019/194	<p><b>Rose Garden, St Lawrence Hospital site – to consider an ACV (Asset of Community value) nomination request – Councillor J P Cooper to report</b></p> <p>Councillor S H Kinsman declared a Disclosable Pecuniary Interest due to her employment by the NHS based in proximity of the site in question and left the meeting at 8.15 p.m.</p> <p>The Chairman reported that a request had been received to register the Rose Garden as an Asset of Community Value to protect the site from the proposed Cornwall Council housing development. He asked Members to bear in mind the impact on Officer workload should they be minded to approve this request.</p> <p>There followed some discussion regarding the history and public consultation surrounding this development and its proximity to the new CAMHS Sowenna Unit, with it being noted that there had been existing planning permission on this site prior to the Sowenna Unit's planning application being agreed and construction of the Unit subsequently commencing.</p> <p>Following discussion, it was <b>AGREED</b> to proceed with the submission of an Asset of Community Value application for this site, with the allocation of workload of this project to be agreed.</p> <p>Councillor A M Kerridge voted against this decision.</p> <p>Councillor S H Kinsman returned to the meeting at 8.22 p.m.</p>		
C/2019/195	<p><b>Risk Management Update</b></p> <p>A copy of the risk register was circulated with the agenda.</p> <p>The RFO noted that a meeting of the Risk Management Working Party had been held and the Risk Register had been updated accordingly. She noted that they had not completed a review of the whole register, and there was another meeting arranged for the following week to complete this process.</p> <p>It was noted that the Beacon Monument had been added and that BTC should consider allocating some money to future repairs in the 2020-21 budget year.</p> <p>The Town Clerk then updated Members as to the current situation regarding the unauthorised encampment on BTC property at Hillside Park. He reported that due legal process was being followed and that</p>		

	<p>he would continue to keep Members apprised of developments in this regard.</p> <p>The Town Clerk advised Members that, should Bailiffs be required to enforce eviction from the site, the related costs will exceed his authorised emergency expenditure of £3,000.</p> <p>It was <b>AGREED</b> to give the Town Clerk delegated authority to agree additional expenditure of £5,000.</p> <p>It was further <b>AGREED</b> that the security of BTC Open Spaces be added to the next Properties Committee agenda for discussion.</p>		
C/2019/196	<p><b>To consider and, if appropriate, pass for payment the Schedule of Accounts for July 2019</b></p> <p>A copy of the schedule of accounts was circulated to Members at the meeting.</p> <p>Payment reference 4300001594 was queried as to why the painting of lampposts was being contracted out. The Town Clerk advised that this was due to current capacity within the Parks and Open Spaces Team. It was noted that the member of the team who would ordinarily be tasked with this was also the ROSPA qualified member of the team for play area inspections and his services had been required on that basis. He noted that, where possible, the team would use their own staff but on this occasion it had not been possible.</p> <p>The Schedule of Accounts for July were approved and passed for signing from payment reference 4300001575 to 300001619.</p>		
C/2019/197	<p><b>Questions to the Mayor</b></p> <p>The Chairman provided an update on the launch of the Bodmin Vision 2030 document the previous Friday at St Petroc's Church. He wished to extend his thanks to Senior Admin Assistant T Stiles for her work in supporting the initiative by creating a page on the BTC website. He encouraged residents to visit the site at <a href="https://bodmin.gov.uk/bodmin-vision/">https://bodmin.gov.uk/bodmin-vision/</a>.</p> <p>The Chairman then provided an update on the development of the Neighbourhood Development Plan, advising that two workshops were due to be held initially, on Saturday 3 August on Mount Folly and 5 August in the Shire House Suite.</p>		

Due to the confidential nature of the next business it was **RESOLVED** to go into Committee. Please see separate page.